

# Newsletter Nov 2024

**Edition 4** 

#### **INSIDE**

Welcome

Maintenance

\_

Contact Information

\_

How to provide feedback or Complaint

-

Assistance with Christmas hampers

\_

Bushfire season readiness



## Welcome to our newsletter

~ Sylvia Cassar, Operations Manager

McCormack Housing will be producing a quarterly newsletter to our tenants every February, May, August, and November each year.

Let us know what you would like to see in the newsletter. Speak to your tenancy officer or email us at <a href="mailto:info@mccormackhousing.org.au">info@mccormackhousing.org.au</a>



### **Need Help Fixing Something?**

When? 9am to 5pm, Monday to Friday.

What to Do? Call or text your tenancy officer. They will help fix

it.

Is it Urgent and Not 9am-5pm, Monday-Friday?

**When?** After 5pm to before 9am, Monday to Friday. Also, Saturday and Sunday, any time.

What to Do? Call Gina at 0447 258 949. She will help



## **How to Reach McCormack Housing Team**

Sylvia Cassar, Operations Manager Zoran Babic Tenancy Officer for all areas

Phone: 0428 070 396 Phone: 0427 268 964

Email: <a href="mailto:sylvia.cassar@mccormackhousing.org.au">sylvia.cassar@mccormackhousing.org.au</a> Email: <a href="mailto:zoran.babic@mccormackhousing.org.au">zoran.babic@mccormackhousing.org.au</a>

When? Monday to Friday, 9am to 5pm When? Monday to Friday, 9am to 5pm



#### How do I provide feedback about McCormack Housing Services.

McCormack Housing is committed to delivering quality service and properties and invites feedback to ensure continuous quality improvement of all aspects of our service delivery. All complaints and appeals received by McCormack Housing are responded to and managed effectively, consistently, and fairly.

Please contact your tenancy officer for further assistance.



#### **Assistance for Christmas**

If your in need of any emergency relief during the holiday season, the link below will be able to assist you in finding the most appropriate servcie in your area.

https://askizzy.org.au/



**Bushfire readiness** 



We recommend you download the Vic emergency App to your phone In preparation of Victoria's bushfire season.

## Instructions for downloading the App on Iphone IOS or Android devices This is a free app!

- 1. Go to the app store if you have an IOS phone or Google Play Store if you have an android
- 2. Search for Vic Emergency in the search bar
- 3. Click on 'Get' for IOS or 'install' for Android
- 4. When the app has downloaded click on 'open'
- 5. Open the app on your phone
- 6. Set the watch zone to current location if you are at home, name the location as home
- 7. Set the radius as 20kms
- 8. Allow notifications